

April 23, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

APRIL 26, 2004
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

1. **SEWER EXPANSION-** Enclosed please find a recommendation for expansion of the Sewer area from the Health Director, for Board consideration.

III. PUBLIC HEARINGS & APPOINTMENTS

2. **7:05 BOARD REORGANIZATION**
3. **7:10 DOLI ATAMIAN CAMBERSHIP PROGRAM** – Representatives of this program will be in to update the Board on their Camper program.
4. **7:15 SITE PLAN 10/09/03-395, MONTOURI REALTY TRUST, 1-19 MAPLE STREET**
Enclosed please find materials in the subject regard.
5. **7:30 SPECIAL PERMITS #08/22/95-353, ACTON INDOOR SPORTS, 30 GREAT ROAD-** Enclosed please find materials in the subject regard for Board Consideration.
6. **7:35 SITE PLAN SPECIAL PERMIT #03/09/04-396.– MARGARET NAZZARO, 253 ARLINGTON STREET** – Enclosed please find materials in the subject regard for Board consideration.
7. **7:45 MATT LUNDBERG, RECREATION COMMISSION CANDIDATE** –
Enclosed please find Mr. Lundberg's VCC application for Board consideration.

IV. SELECTMEN'S BUSINESS

8. **SITE PLAN SPECIAL PERMIT #04/04/03-390, PITTORINO, 816 MAIN STREET-**
Enclosed please find materials in the subject regard for Board consideration.
9. **MIDDLESEX PENSION SYSTEM** – Enclosed please find the report of the Public Employee Retirement Administration Commission (PERAC) on the examination of the Middlesex Contributory Retirement System, for Board consideration.
10. **MAKAHA LIQUOR SERVICE ISSUES** – Enclosed please find materials in the subject regard for Board consideration.

11. **"NO BUILD ZONE", POPE ROAD** – Enclosed please find a memo from the Building Commissioner, for Board consideration.
12. **SELECTMEN'S MEETING SCHEDULE** – Enclosed please find the proposed Meeting schedule for Board consideration.
13. **TOWN COMMON USE PERMIT- TENT REQUEST** – Enclosed please find materials in the subject regard for Board consideration.
14. **FEE INCREASE, BOARD OF APPEALS COMPREHENSIVE PERMITS**– Enclosed please find a request from the Building Commissioner for an increase in the application fee for Comprehensive Permits, for Board consideration.
15. **PROPERTY TAX CLASSIFICATION HEARINGS** – Enclosed please find correspondence from Selectman Ashton in the subject regard, for Board consideration.
16. **TOWN OWNED LAND, 344 MASSACHUSETTE AVENUE, MAP G3, Parcel 11-1** – Enclosed please find a letter from FORESITE Engineering expressing their interest in the purchase of this parcel, for Board consideration.
17. **OTHER BUSINESS**

V CONSENT AGENDA

18. **ACCEPT GIFT – STREAM TEAM PROJECT** -Enclosed please find a donation of \$100.00 from the Organization for the Assabet River to be used for the Stream Signage Program, for Board consideration.
19. **ACCEPT GIFT – ACTON GARDEN CLUB** – Enclosed please find a request for acceptance of new plantings valued at \$784.00, for the front of the Memorial Library, as well as an invitation to attend the "unveiling" on June 1, for Board consideration.
20. **BOY SCOUT YARD SALE REQUEST** – Enclosed please find a request from the Boy Scouts for use of the Town Hall parking lot from 9:00 a.m. to 2 p.m. on May 15, for Board consideration.
21. **ONE DAY LIQUOR LICENSE REQUEST** – Enclosed please find a request for a One Day Liquor License at NARA on June 25, 2004 for Board consideration.
22. **LION'S CLUB FAIR** – Enclosed please find an application for the Annual Town Fair to be held at the Parker Damon Building parking lot from June 23 to June 27, for Board consideration.
23. **DISPOSITION/DISPOSAL OF MUNICIPAL EQUIPMENT AND MATERIALS** – Enclosed please find a request from the IT Dept. for disposition or disposal of obsolete Equipment.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

There will be a need for Executive Session, enclosed please find enclosed Materials

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)
6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore/Trey)